



City of Bend Employees Association
P.O. Box 1384
Bend, Oregon 97709
www.cobea.org

COBEA EBOARD Meeting Minutes #5 -2017

Date: June 14, 2017

Time: 5:15pm – 7:15pm

Location: 62975 Boyd Acres Rd. Bend, OR 97701 (Building B)

Members in attendance:

| | | | |
|--|--|---|---|
| <input checked="" type="checkbox"/> Brice Blackwelder – President | <input type="checkbox"/> – Donna Hamilton - Vice President | <input type="checkbox"/> Julie DeVoe – Secretary | <input checked="" type="checkbox"/> Darcy Todd – Treasurer |
| <input checked="" type="checkbox"/> Corey Mastrud – Steward Utilities Boyd Acres Utilities Water Ops | <input type="checkbox"/> Robyn Somers – Steward Utilities Boyd Acres | <input type="checkbox"/> Tony Cota – Steward Streets & Operations 15 th St | <input type="checkbox"/> Carl Howe – Steward Streets & Operations 15 th St |
| <input checked="" type="checkbox"/> Sandra Roberts – Steward IT/EIPD Wall St Annex | <input type="checkbox"/> Open – Steward CDD City Hall | Open – Steward Interim - CDD City Hall | <input type="checkbox"/> Erynne Fore - Steward WRF |
| <input checked="" type="checkbox"/> Julie O’Connor – Steward Finance Franklin Annex | <input type="checkbox"/> Ric Kuss – Steward At Large Boyd Acres | <input checked="" type="checkbox"/> Julie Price – Steward At Large Boyd Acres | <input type="checkbox"/> Open Labor Representative |
| <input checked="" type="checkbox"/> Nick Patten – Steward at Large Finance Franklin Annex | <input type="checkbox"/> Josh Oliver – Steward at Large Streets Department | <input checked="" type="checkbox"/> Cathleen Carr – CDD Steward At Large | <input type="checkbox"/> |

EBOARD MEETING

COBEA BYLAWS Quorum-

5.03 Quorum The quorum for any quarterly or special meeting of this Association shall consist of two (2) elected officers and thirteen (13) non-elected members/Association Stewards in good standing. The quorum for any Executive Board meeting shall be two (2) elected officers and four (4) Association Stewards.

Call to Order: 5:30pm

Officer/Committee Reports

| | |
|-------------------------------------|---|
| Secretary Report | Sandra R. approved the minutes with corrections. Corey M. 2nded the motion |
| Vice President Report | |
| Treasure Report | Checking Account balance \$10,113.84 Savings Account balance \$79,344.57 |
| WRF | |
| CDD | Residential/commercial reclass. Co-workers are doing some commercial stuff. Darcy advised supervisor this isn’t a good thing given the new reclass. Luke has gotten hurt due to a ladder accident. CDD has issued a “non-ladder” usage proclamation. Cobea will send a card. Planning assistants just received promotions. Possible COBEA backfill may occur. |
| IT | Nothing from Sandra. |
| Finance | UTB employee is doing much better with attendance. Nothing heard about Julie O.’ s MOU. |
| Utilities – Boyd | Julie is working on the website with updated information. Julie is suggesting that we find a new bookkeeper/auditor. |
| Streets – 15th St | |
| Stormwater – Boyd | |
| Muni Court | |
| Code Enforcement | |
| WTF | |

Old Business

- **Treasurer responsibilities (draft)** Option of not having one person sign checks. Audit committee should be members not board members. Yaju suggests having a stop in place at the bank using a dollar amount threshold needing a 2nd signature. Motion was made to authorize the treasure to set up a withdrawals limit with just one signature up to \$3000.00 per month. Any more than that will be pres and treas sign. Julie Price motioned, Cathleen 2nded it.
- **Stewards responsibilities draft:** Cathleen will send out an electronic copy
- **Business representation:** Yaju is back. No formal email sent yet. Darcy is concerned about the temporary status. Julie affirmed that his other job has ended in Seattle. This is interim duration. Haley from Tedesco just now returned an email to respond about rates to Julie P. Sandra made the suggestion of using the same labor rep that the police uses. A long term solution is still an unknown for a while. We asked Yaju how often he is in town. He can give us two days a week for meetings. Possibly Tuesdays and Wednesdays Yaju's plan is for the next two months for sure. His plan is to take all the grievances in Donna's absence. Bylaws need to be reviewed by Yaju by June 23rd, giving him enough time to review, get back to board for appropriate editing.
Motion to pay Yaju \$2400 previous contract 8 hrs per week per Corey, Cathleen 2nded. Motion that Yaju will be handling IDGs and reporting back to the Eboard and Brice made by Julie P. 2nded by Cathleen.
- Next Qrtly meeting – Tim Knopp coming? We need to get interest to attend. It would be disrespectful of his time if he came with only 6 people there

General Business

Donna Backfill – has resigned. Maybe the duties need to be split? A little time to deal with this while Yaju is here. Suggestion: maybe have two Chief Stewards that work with Brice and VP to handle grievances.

MOU – Kris Trask. Ed is working on. Brice to forward to Yaju

MOU – George McConnell – he is OK with the Job description. They are retro fitting him to 750 class from when original increase was due.

MOU – Julie O'Connor – Brice suggested he that she ask for a raise when offer letter comes my way.

MOU – not opening up the admin support positions. City is going to reclass these positions. COBEA might be seeking unit classifications if we don't hear from the city on this within the timeline.

Cornerstone with Cobea representation. Scott Bucholz is going to be the Cobea representative for the PPP review committee.

New 2nd Steward training being tentative for last week end of July. Hopeful to have 2 chief stewards picked and they can attend.

Executive Session: 5:45-6:45pm (Closed)

Upcoming Meetings

Meeting Adjourned at 7:37pm