



City of Bend Employees Association
 P.O. Box 1384
 Bend, Oregon 97709
www.cobea.org

COBEA EBOARD Meeting Minutes #4 -2017

Date: May 10, 2017

Time: 5:15pm – 7:15pm

Location: 62975 Boyd Acres Rd. Bend, OR 97701 (Building B)

Members in attendance:

<input checked="" type="checkbox"/> Brice Blackwelder – President	<input type="checkbox"/> – Donna Hamilton - Vice President	<input checked="" type="checkbox"/> Julie DeVoe – Secretary	<input checked="" type="checkbox"/> Darcy Todd – Treasurer
<input checked="" type="checkbox"/> Corey Mastrud – Steward Utilities Boyd Acres Utilities Water Ops	<input type="checkbox"/> Robyn Somers – Steward Utilities Boyd Acres	<input checked="" type="checkbox"/> Tony Cota – Steward Streets & Operations 15 th St	<input checked="" type="checkbox"/> Carl Howe – Steward Streets & Operations 15 th St
<input checked="" type="checkbox"/> Sandra Roberts – Steward IT/EIPD Wall St Annex	<input type="checkbox"/> Open – Steward CDD City Hall	Open – Steward Interim - CDD City Hall	<input type="checkbox"/> Erynne Fore - Steward WRF
<input checked="" type="checkbox"/> Julie O’Connor – Steward Finance Franklin Annex	<input checked="" type="checkbox"/> Ric Kuss – Steward At Large Boyd Acres	<input checked="" type="checkbox"/> Julie Price – Steward At Large Boyd Acres	<input type="checkbox"/> Open Labor Representative
<input checked="" type="checkbox"/> Nick Patten – Steward at Large Finance Franklin Annex	<input checked="" type="checkbox"/> Josh Oliver – Steward at Large Streets Department	<input checked="" type="checkbox"/> Cathleen Carr – CDD Steward At Large	<input type="checkbox"/>

EBOARD MEETING

COBEA BYLAWS Quorum-

5.03 Quorum The quorum for any quarterly or special meeting of this Association shall consist of two (2) elected officers and thirteen (13) non-elected members/Association Stewards in good standing. The quorum for any Executive Board meeting shall be two (2) elected officers and four (4) Association Stewards.

Call to Order: 5:30pm

Officer/Committee Reports

Secretary Report	Julie Price motioned to approve the revised minutes as presented by Julie Devoe, Corey Seconded, all members but one approved the minutes and one abstain because they were not here.
Vice President Report	
Treasure Report	Checking Account balance \$10,015.84 Savings Account balance \$71,341.54
WRF	
CDD	New position pending 7-1-17 budget approval
IT	Filling out PDQ’s to prove that what they do is Project management and not program analyst
Finance	An offer will be extended out to new accounting manager Hiring a new temp to help fill for the summer
Utilities – Boyd	
Streets – 15th St	Two new Streets Utility I positions have been posted pending budget approval for July 1 2017 Budget for street preservation and operations is set at \$6 million Only one bidder showed up to bid on the proposed concrete bid.
Stormwater – Boyd	
Muni Court	
Code Enforcement	
WTF	

Old Business

- MOU's. Had a meeting last week to discuss the proposed from the city for the
 - Health benefits
 - Streets program analyst for Diane Canaday.
 - Orin Libolt for the temp supervisor. He will still be eligible for overtime and he will get his COLA increase.

General Business

- Committee has begun the process of getting ready to find a new labor rep. Discussion of looking into AFSME for union representation.
- Rough drafts of Roles and responsibilities for officers and stewards to be included in the revised bylaws to be voted on the upcoming elections in the fall. Also, which roles and responsibilities belong in sop's.
- An invitation will go out to schedule a meeting that will not be a Monday, Friday or Weekend, but sometime after work to set aside a couple hours to work on roles and responsibilities for the bylaws
- COBEA will send a thank you note to Mabelle Patton, for helping out during our retreat when we needed a babysitter.
- Do we need a representative from muni court or code enforcement? Should we reach out to muni court. Julie Devoe will contact them to see what will work and how they would like to stay informed.

Executive Session: 6:45pm (Closed)

Upcoming Meetings

Meeting Adjourned at 7:45pm